

(insert subject area here) **Progress Monitoring Plan**  
**Multi-Tiered System of Support (MTSS)**

Santa Rosa County District Schools

**Student Name:** \_\_\_\_\_

**Grade Level:** \_\_\_\_\_

Based upon district assessment results and course grades, your child has been identified as needing additional instruction/intervention in one of the core Content Areas listed on the following page(s). This plan is to communicate to you the measures being put into place to ensure the educational success of your child.

The School District utilizes the problem-solving model, Multi-Tiered System of Support (MTSS), to support students within the instructional setting. MTSS is a process designed to address the needs of all students and serves as an early intervention for struggling learners to prevent long-term academic failure. Staff members meet to review student performance and to identify areas of needed support.

A request has been made for the MTSS Team to review your child's progress. The MTSS Team will be reviewing all available information in order to develop an intervention plan and to make other recommendations, as appropriate, to better assist your child in making the expected level of progress within the instructional setting.

This correspondence is to provide you with written notice that the MTSS Team has gathered data from a variety of sources including, but not limited to, the student's cumulative file, school health records, teacher reports, other school records, classroom work, benchmark assessments, and classroom assessments. If you have any information that you feel will assist in identifying the needs of your child and making effective recommendations, we would greatly appreciate your input.

**Parent requests a follow-up:**

- Yes  
 No

**Type of Follow-up:**

- Conference  
 Phone Conference Enter Contact Number: \_\_\_\_\_  
 Email Enter Email Address: \_\_\_\_\_

*I have reviewed the following progress monitoring plans.*

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE RETURN THE SIGNED FORM TO THE TEACHER**

**TEACHER NAME: insert teacher name here**

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Vision: Our students will be productive, successful contributors to society.*

**Plan de Monitoreo de Progreso de *(insert subject area here)***  
**Sistema de Apoyo Escalonado (MTSS)**

Distrito Escolar del Condado de Santa Rosa

*Nombre del estudiante:* \_\_\_\_\_

*Grado:* \_\_\_\_\_

Basado en los resultados de evaluaciones del distrito y calificaciones de los cursos, se ha identificado la necesidad de su hijo/a de recibir instrucción/intervención adicional en una de las principales Áreas de Contenido listadas en la página siguiente. Este plan le comunica las medidas que se están implementando para asegurar el éxito educativo de su hijo/a.

El Distrito Escolar utiliza el modelo de resolver problemas, Sistema de Apoyo Escalonado (MTSS), para apoyar a estudiantes en el entorno instruccional. MTSS es un proceso diseñado para satisfacer las necesidades de todos los estudiantes y sirve de primera intervención para estudiantes en dificultades para prevenir fracasos académicos a largo plazo. Funcionarios de la escuela se reúnen para revisar rendimiento estudiantil e identificar áreas donde se necesita apoyo.

Se ha hecho un pedido que el Equipo de MTSS revise el progreso de su hijo/a. El Equipo de MTSS estará revisando toda la información disponible para desarrollar un plan de intervención y para hacer otras recomendaciones, según sea apropiadas, para mejor ayudar a su hijo/a a alcanzar el nivel de progreso esperado en el entorno instruccional.

Esta correspondencia es para proveerle notificación escrita que el Equipo de MTSS ha recogido datos de una variedad de fuentes, incluyendo pero no limitado a, el archivo acumulativo del estudiante, el expediente médico escolar, informes de maestro/a, otros expedientes escolares, trabajo en clase, evaluaciones comparativas, y evaluaciones en la clase. Si usted tiene cualquiera información que siente que ayudará a identificar las necesidades de su hijo/a y hacer recomendaciones efectivas, estaríamos muy agradecidos recibir sus comentarios.

**Padre pide seguimiento:**

*Sí*

*No*

**Tipo de Seguimiento:**

*Conferencia*

*Conferencia por Teléfono*      *Número de Contacto:* \_\_\_\_\_

*Email*      *Correo Electrónico:* \_\_\_\_\_

*He revisado los siguientes planes de monitoreo de progreso.*

Firma de Padre/Tutor Legal: \_\_\_\_\_ Fecha: \_\_\_\_\_

**POR FAVOR DEVUELVA LA FORMA FIRMADA AL MAESTRO**

**NOMBRE DE MAESTRO/A:** \_\_\_\_\_

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**Note:** Duplicate tables as needed.

**Responsible Instructor for Content Area:** Click or tap here to enter text.

**Tier Level:** Choose an item.      **Status:** Choose an item.

**Basis of Concern:** Click or tap here to enter text.

**Goal:** Click or tap here to enter text.

**Hypothesis:** Student is unable to demonstrate proficiency because Click or tap here to enter text.

Intervention/Strategy/Supports (I/S/S)										
Name of I/S/S (See the intervention, strategy, support table for the appropriate tier & grade level I/S/S supported by the district.)	Person Responsible	Begin Date	Frequency	Frequency Period	Minutes per Session	Group Size	Follow up Date	End Date	RTI	Content Area Status At Closing
		Click or tap to enter a date.	Choose an item.	Choose an item.	Choose an item.		Click or tap to enter a date.	Click or tap to enter a date.	Choose an item.	Choose an item.
		Click or tap to enter a date.	Choose an item.	Choose an item.	Choose an item.		Click or tap to enter a date.	Click or tap to enter a date.	Choose an item.	Choose an item.

Add more rows as needed by keying the tab button while in the last cell of the table. Drop-downs must be copied to be included.

Progress Monitoring Data Point Results (Each different progress monitoring tool must have a separate table)					
Name of Progress Monitoring Tool (See progress monitoring table for the appropriate tools for each tier & grade level progress monitoring tool supported by the district.)	Date of Assessment	Type of Score	Expected Level	Peer Group Average	Student Result
		Choose an item.			
		Choose an item.			
		Choose an item.			
		Choose an item.			

Add more rows as needed by keying the tab button while in the last cell of the table. Drop-downs must be copied to be included.

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Parent/Guardian Contact					
Date	Content Area	Type of Contact	Comment	Scheduled Date	Scheduled Time

Add more rows as needed by keying the tab button while in the last cell of the table.

Notes	
Date	Recorded by

Add more rows as needed by keying the tab button while in the last cell of the table.

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